

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

| Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Reason for Drill (i.e. gas leak, intruder, weapons) |
|--------------|---------|---------------------|---------------------------------------|---------------------------------|---|
| 1 of 3 | 9/17/18 | 1:45 pm 2:40 min | Tricia Osborne | Tricia M. Osborne | gas leak |

1 Shelter-in-Place after January 1:

| Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Reason for Drill (i.e. gas leak, intruder, weapons) |
|--------------|------|------|---------------------------------------|---------------------------------|---|
| 2 of 3 | | | | | |

1 Additional Shelter-in-Place:

| Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Reason for Drill (i.e. gas leak, intruder, weapons) |
|--------------|------|------|---------------------------------------|---------------------------------|---|
| 3 of 3 | | | | | |

*****Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

| Drill Type (Fire, Tornado, Shelter) | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Lunch, Recess, other? Please specify |
|-------------------------------------|------|------|---------------------------------------|---------------------------------|--------------------------------------|
| | | | | | |

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: MADISON ACADEMY (K - 8)

Academic Year 2018-2019

School Administrator Signature: Mrs. Osborne

****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.****

FIRE (5 total):

3 Fire Drills Before December 1:

| Fire Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|-------------------|------|----------------------|---------------------------------------|---------------------------------|----------|
| 1 of 5 | 9/18 | 10:47 am 1:52 min | Tricia Osborne | <i>[Signature]</i> | |
| 2 of 5 | | | | | |
| 3 of 5 | | | | | |

2 Fire Drills after December 1:

| Fire Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|-------------------|------|------|---------------------------------------|---------------------------------|----------|
| 4 of 5 | | | | | |
| 5 of 5 | | | | | |

TORNADO (2 total):

1 Tornado Drill in March:

| Tornado Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|----------------------|------|---------------------|---------------------------------------|---------------------------------|------------------------------|
| 1 of 2 | 9/20 | 2:14 pm 2:50 min | Tricia Osborne | <i>[Signature]</i> | Had MS Re-do with zero voice |

1 Additional Tornado Drill:

| Tornado Drill Number | Date | Time | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|----------------------|------|------|---------------------------------------|---------------------------------|----------|
| 2 of 2 | | | | | |